Rental Request

DATE OF REQUEST			
PRIMARY CONTACT			
ORGANIZATION (if applicable)			
E-MAIL ADDRESS			
TELEPHONE NUMBER			
ADDRESS			
ALTERNATE CONTACT			
E-MAIL ADDRESS			
TELEPHONE NUMBER			
TYPE OF ACTIVITY			
From: DATE: To: DATE:			
IS THE EVENT?			
<u> </u>			
☐ PUBLIC — public invited by social media, word-of-mouth, flyers			
ANTICIDATED MAY ATTENDANCE ADM TO CUIT DREN			
ANTICIPATED MAX. ATTENDANCE ADULTS CHILDREN	_		
INDICATE WHICH AREAC VOIL WOULD LIVE TO BENT			
INDICATE WHICH AREAS YOU WOULD LIKE TO RENT			
	Y		
INDICATE WHICH AREAS YOU WOULD LIKE TO RENT	Y		
☐ JACK MILLIKIN CENTRE - HALL ☐ NESS CREEK SITE NON-EXCLUSIVIT ☐ JACK MILLIKIN CENTRE — KITCHEN ONLY ☐ NESS CREEK SITE EXCLUSIVITY	Υ		
☐ JACK MILLIKIN CENTRE - HALL ☐ NESS CREEK SITE NON-EXCLUSIVIT☐ JACK MILLIKIN CENTRE — KITCHEN ONLY ☐ NESS CREEK SITE EXCLUSIVITY ☐ OUTDOOR LOCATION	Y		
☐ JACK MILLIKIN CENTRE - HALL ☐ NESS CREEK SITE NON-EXCLUSIVIT ☐ JACK MILLIKIN CENTRE — KITCHEN ONLY ☐ NESS CREEK SITE EXCLUSIVITY	Y —		
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☐ JACK MILLIKIN CENTRE - HALL ☐ NESS CREEK SITE NON-EXCLUSIVIT☐ JACK MILLIKIN CENTRE — KITCHEN ONLY ☐ NESS CREEK SITE EXCLUSIVITY ☐ OUTDOOR LOCATION ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐	Y		
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SPECIAL USES / HALL EQUIPMENT TO BE USED		
INCLUDED IN RENTAL: TABLES/CHAIRS FOR(# people) DISHES, COOKWARE AND GLASSWARE STAGE FIREPLACE — 1 St load of firewood free PODIUM FLIP CHART	FEES APPLY: DELUXE SOUND SYSTEM LIGHTING PROJECTOR SCREEN TABLECLOTHS BAR STAFF FIREWOOD - additional bundles MOVE FURNITURE (out of bldg. or to chairs to an outdoor location) ICE	
ADDITIONAL COMMENTS/REQUESTS		